

AITPM Board Communique – May 2024

The AITPM Board met on 30 May and the following key matters arising from the meeting, may be of interest to AITPM members.

Governance and Strategy Matters

AITPM Strengthening Governance

Since the adoption of the new Constitution by Members at the Special General Meeting on 27 March 2024, the Board have been working on the review of AITPM governance and policy documents to align with the new changes and in preparation for readiness for the new Board following the Annual General Meeting to be held later in the year.

The Board reviewed and approved a revised Board Charter which clearly specifies the objectives, responsibilities, and governance framework for the operation of the Board. The revised Charter sets out the roles and responsibilities of the Board as a whole, as well as its delegation to committees of the Board.

The Charter is an important governance policy document to ensure that the Board operates effectively and in accordance with legal and regulatory requirements and will be reviewed on an annual basis. The Charter will be made available on the website in the coming weeks.

Corporate Governance policy matters

The Board developed and approved the basis of a “Skills Matrix” that is intended to be used as a governance tool for the new Board following the AGM.

A board “Skills Matrix” is a useful tool that can assist the Board to identify any gaps in directors’ collective skills that can be addressed by providing professional development and insights into the effectiveness of the Board as a whole. The best practice corporate governance resource with also all the Board to consider targeted recruitment opportunities to fill any vacant Board appointed roles.

The Skills Matrix together with the Director Eligibility and Board Composition Policy and the Nomination and Election Process

(both which are being developed currently) will form the basis for nominating and appointing Member Elected and Board Appointed Directors.

Performance against Strategic Plan FY2023/2024

The Performance against the Strategic Plan will be ready for publication and available for the Branch Annual Meetings.

Policy and Advocacy Platform Development – Decarbonising Transport Position Statement

Work has commenced on the Decarbonising Transport Position Statement. A Working group has been constituted drawn from people who raised interest in this topic via the policy consultation process. This Working Group is meeting regularly, and their intent is for a draft

issues paper and policy statement to be ready for member engagement in time for the National Conference.

Inclusive mobility program

The Inclusive Mobility Program has attracted strong interest and is progressing towards the intended outputs including CPD content, articles, and policy positions.

Careers In Transport Initiative

AITPM launched a strategic initiative to communicate the value and diversity of careers in transport, with a focus on planning, designing, delivering, operating, managing, and supporting transport systems.

The project aims to produce a suite of audience-first collateral that will showcase the roles, skills, and outcomes of transport professionals and practitioners, and position AITPM as the go-to authority on transport careers.

A working group has been established with representatives from academia, the emerging professionals' network, and government, and is meeting regularly to progress this initiative.

EPN conference attendance

An [Emerging Professionals conference ticket competition](#) for the Perth conference was adopted as an alternative to the previous Young Professionals Award, which was discontinued in 2024. Approaches for future conference will be considered in late 2024.

Finance and Audit Matters

The 2024 Financial Audit is in progress with AITPM Audit Partner with the intention that the Board will consider AITPM qualified financial statements for approval in early August.

In its strategic environment scan the Board considered risks related to the current economic conditions and have initiated actions to further explore related risks and opportunities.

Other matters

2024 Perth National Conference

The 2024 Conference to be held in Perth from 12 to 14 August 2024 at Crown Perth and Optus stadium is tracking well.

Over 170 abstracts were received for the conference. The overwhelming response from the industry has excited the committee and additional reviewers were identified to objectively assess the large number of submissions.

The resulting program includes a mixture of traditional presentations and interactive sessions.

The Program subcommittee worked tirelessly to publish a draft program by the end of April 2024.

Elected Director Nomination Pack

The Board approved the nomination pack for the various Member Elected Director positions that will become vacant at this year's Annual General Meeting.

The nomination pack included the communication collateral and assessment criteria to ensure that the appointments are considered in alignment with the Company Constitution and the Corporations Act 2001 (Cth).

The call for nominations will be published early July 2024.